



5-MINUTE LEADERSHIP PROMOTION PLAN

Part of being a great leader means fostering leadership in others. If people in your organization want to move into positions of greater responsibility, influence, and leadership, how do you support them? How do you know when they are ready, and what they want to do?

Ask the right questions!

Cultivating leaders starts with honest and open conversations. Ask!

1. Where do you see yourself in 3-5 years with us? What do you picture doing?

2. What parts of this business/mission interest you?

3. Where are you now in terms of your next position?

- Totally ready now
- Very well-prepared
- Somewhat ready
- Hopeful to start preparing

4. What current skills do you have that align well with your future desired position?

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

5. What skills do you want to develop to be successful in your future roles?

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

6. What is the plan of action to develop those critical skills?

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

7. If you had two extra work hours per week to develop your skills, what would you do?

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

